

**Reproductive Health Supplies Coalition**  
**April 27–28, 2007**  
**London**

**SEVENTH SEMI-ANNUAL MEMBERSHIP MEETING**  
**AGENDA**

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**Objectives and Outcomes:**

- Understand the contents of the strategic plan and the procedures followed to write and review it.
  - Identify gaps and any other impediments that might hinder the achievement of strategic goals and objectives.
  - Identify concrete activities and operational strategies by which the Coalition and its members can achieve strategic goals and objectives.
  - Formulate a final set of recommendations for incorporation into the strategic plan, prior to submission to the Executive Committee for approval.
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**FRIDAY, April 27, 2007**

**9:00 a.m.–9:15 a.m.      Introductions and Report on April 26 Executive Committee Meeting**  
**Speakers:** Wolfgang Bichmann and Margaret Verwijk, Reproductive Health Supplies Coalition Co-Chairs

**9:15 a.m.–9:45 a.m.      Since Bonn**  
**Speaker:** John Skibiak, Reproductive Health Supplies Coalition Director

**Objectives:**

- Introduce the overall objectives of the meeting.
- Describe the agenda for the coming two days.
- Highlight key achievements of the Coalition in the period since the last membership meeting in Bonn.

Highlights will include the establishment of the Communication and Strategic Planning Task Forces, launch of the website and newsletter, development and review of the strategic plan, information dissemination about the Coalition at public fora, and Secretariat support to the Working Groups (WGs).

**9:45 a.m.–10:45 a.m.      Strategic Plan**  
**Facilitators:** Margaret Neuse, John Skibiak, Margaret Verwijk

**Objectives:**

- Introduce the strategic plan—which, by this time, will have been seen and reviewed by the membership and the Executive Committee.
- Review the development of the plan and the process for feedback.
- Present an overview of the plan’s vision, goals, and focus areas.

By the end of the session, participants will be prepared to begin to operationalize the goals and objectives of the strategic plan through concrete actions, both within and across the WGs.

The process will involve at least four distinct steps during the course of the two-day meeting: Step 1) an introduction to the strategic plan, followed by a question-and-answer session (present session); Step 2) review by breakout sessions across WGs; Step 3) review by WGs; and Step 4) final plenary summation.

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**10:45 a.m.–11:00 a.m. Break****11:00 a.m.–1:00 p.m. Changing Environment for International Development Assistance**

**Introduction/Facilitator:** Dia Timmerman, UNFPA

**Panelists:** Mr. Maarten Brouwer (Dutch Ministry of Foreign Affairs)

Ms. Nel Druce (HLSP/DFID)

Dr. Donald Moncada (PASMO, Nicaragua)

Mr. Michael Mushi (USAID, Tanzania)

Dr. Gloria Quansah Asare (Ministry of Health, Ghana)

Ms. Lena Sund (European Commission)—*to be confirmed*

**Objectives:**

- Provide an overview of the changes underway to foster greater country ownership of the development process.
- Understand better the practical implications and relevance of these changes with respect to the ability of the Coalition and members to achieve strategic plan goals and objectives.

Following a basic primer on concepts such as sector support, budget support, basket funding, PRSP, country strategies, and the Paris Declaration, the session will include a panel discussion, involving selected donors (DFID, Dutch MoFA, and others to be determined) and developing-country recipients (Jordan, Nicaragua, Ghana) grappling with the realities of the changing development environment. During their presentations, panelists will describe the challenges they face with respect to the new development agenda, their responses to those challenges, and lessons and insights for the future.

*Discussion format: panel presentations, each followed by a question-and-answer session.*

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**1:00 p.m.–2:00 p.m.** *Lunch (tables for specialized themes/topics of interest)*

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**2:00 p.m.–2:15 p.m.** **Welcome**

**Speaker:** Dr. Gill Greer, Director General, International Planned Parenthood Federation

**2:15 p.m.–3:30 p.m.** **Breakout Sessions across Working Groups**

**Objective:**

- Step 2 of the strategy review process, to explore key activities that can contribute to achieving the goals and objectives identified in the strategic plan.

By the end of this session and the following feedback session, participants will have identified the following: specific activities that the Coalition will need to undertake in the next one to two years to achieve its objectives and goals; new activities to the Coalition, and how to best manage them; where there is a need for WGs to coordinate their activities; and how activities will be affected by the changing foreign assistance environment.

*Discussion format: Participants will be divided to ensure an even distribution of working group members across groups. Group discussions will be facilitated and structured, following a prepared question guide.*

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**3:30 p.m.–3:50 p.m.** **Break**

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**3:50 p.m.–4:50 p.m.** **Breakout Groups' Feedback**

**Facilitator:** Margaret Verwijk

**Objective:**

- Breakout groups will report back on the results of their deliberations.

The results of these discussions will inform, in part, the structure of working group discussions to follow tomorrow.

**4:50 p.m.–5:00 p.m.** **Wrap-Up**

**Housekeeping Items**

## **SATURDAY, April 28, 2007**

### **9:00 a.m.–11:00 a.m. RH Supply Security Committees**

**Facilitator/Introduction:** Nora Quesada, DELIVER Project

**Panelists:** Ms. Geneviève Ah-Sue (UNFPA, Burkina Faso)

Dr. Donald Moncada (PASMO, Nicaragua)

Dr. Abeer Mowaswas (Ministry of Health, Jordan)

Mr. Michael Mushi (USAID, Tanzania)

Dr. Gloria Quansah Asare (Ministry of Health, Ghana)

Mr. Cándido Rivera Francisco (CONAPOFA, Dominican Rep.)

#### **Objectives:**

- Assess the opportunities (and limitations) of national RH Supply Security Committees to act as catalysts and partners in the achievement of Coalition goals and objectives.
- Summarize priority supply concerns at country level to determine whether and how they are reflected within the Strategic Plan.

In many countries, the establishment of Contraceptive and/or RH Supply Security Committees has had a major impact on highlighting the importance of RH supply security; in bringing about key policy changes relating to supply financing; and in getting to sit around the same table representatives of the governmental and non-governmental sectors. This panel assembles representatives from six committees recognized internationally for their success in efforts to secure RH supplies.

Following a brief presentation on the work of each committee, the discussions will address critical themes—including multisectoral involvement at the committee level, the content of advocacy efforts, the role of the committee in policy change, and national strategies to evaluate current status of RH supplies.

*Discussion format: panel presentations, each followed by question and answer session.*

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### **11:00 a.m.–11:20 a.m. Break**

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### **11:20 a.m.–12:30 p.m. Prequalification and Coalition Procurement—Mini-Workshop**

**Facilitators:** Morten Ilsoe Sorensen (UNFPA), Hans Hogerzeil (WHO)—*to be confirmed*

**Objective:**

- Provide information about how Coalition member institutions can make concrete use of the WHO prequalification project to help ensure product quality.

Two significant activities are currently underway with respect to the WHO prequalification process. First, an expression of interest has been posted to invite hormonal contraceptive manufacturers to participate in the process; and second, UNFPA has begun working with WHO to establish a prequalification program for condoms and IUDs. Through an interactive mini-workshop, this session looks at prequalification within the context of procurement.

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**12:30 p.m.–1:30 p.m. *Lunch***

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**1:30 p.m.–3:00 p.m. *Working Group Breakout Sessions***

**Objective:**

- Step 3 of the strategy review process: WGs discuss the content of their work plans and ways in which they (and the WGs generally) can contribute to the goals and objectives identified in the strategic plan. Discussion will include priority, new, and cross-cutting activities, and the feasibility of the WG to take the lead on one or more cross-cutting themes.

By the end of the breakout session, working groups will have identified: 1) new Coalition activities and how they may be managed, 2) areas where working groups need to collaborate with other working groups and ways to ensure closer coordination, and 3) how their activities are or will be affected by the changing development assistance environment.

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**3:00 p.m.–3:20 p.m. *Break***

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**3:20 p.m.–4:20 p.m. *Working Groups' Feedback***

**Facilitator:** Margaret Neuse

**Coordinators:** Working Group Chairs

**Objective:**

- WGs report back on the results of their deliberations, within the context of broader dialogue among all three groups.

The session will be organized so as to allow groups to discuss, debate, agree jointly on next steps, and/or highlight areas of disagreement. There will also be time for working groups to report back on current activities.

**4:20 p.m.–5:15 p.m.      Synthesizing and Operationalizing Recommendations:  
Next Steps for the Coalition/Secretariat**  
**Facilitator:** John Skibiak

**Objective:**

- Step 4 of the strategy review process: summarize the key observations and recommendations regarding the strategic plan, and present for discussion the next steps in its implementation at both working group and Coalition levels.

The session will also include other Coalition business and outline next steps regarding, for example, implementation the communications strategy, Secretariat work plan, sustainability plan, etc.

**5:15 p.m.–5:30 p.m.      Wrap-Up and Closing Remarks**  
**Speakers:** Wolfgang Bichmann and Margret Verwijk, Co-Chairs

**Objectives:**

- Summarize key points from the meeting.
- Discuss plans for the next meeting.

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**Follow-up**

**Executive Committee Meeting**

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